



**Direct Deposit Authorization  
TAKE TO YOUR BANK TO COMPLETE**

- All participants must have a **SAVINGS account**, we **do not** use checking accounts for deposits
- If you don't have a savings account, open one at a bank of your choice as soon as possible
  - Most banks require 2 forms of ID, including a photo ID
  - If you are under 18, most banks require a parent/guardian to be present
- MVAC will deposit all paychecks into the account listed below
  - Payroll notices will be mailed to you each pay period
  - **KEEP ALL PAYROLL NOTICES FOR INCOME VERIFICATION** (such Housing Authorities, Public Assistance, or Tax Purposes)

**I authorize the Minnesota Valley Action Council and the bank listed below to automatically deposit my paychecks**

Participant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/guardian (If under 18): \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*TO BE COMPLETED BY BANK\*\***

This young adult is participating in an employment training program through the Minnesota Valley Action Council and is **required to have a savings account**.

Please kindly waive any fees, minimum deposits, minimum balances or monthly fees.

Participant Name: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Bank Address: \_\_\_\_\_  
\_\_\_\_\_

Bank Phone Number: \_\_\_\_\_

Account Routing Number: \_\_\_\_\_

Savings Account Number: \_\_\_\_\_

Bank Representative's Signature or Stamp: \_\_\_\_\_ Date: \_\_\_\_\_